

BADSWORTH PARISH COUNCIL

Minutes of the meeting of Badsworth Parish Council held on Wednesday the 26th June 2024 at 8:00 pm, in the Lawson Hut, Main Street, Badsworth. WF9 1AF

Present: Cllrs J Graves (Chair) K Flanagan, J Broadhurst.

Members of the public: nine present.

In Attendance: A Woodhead, Interim Clerk

22/0624 To receive comments or questions from members of the public.

Q. It was asked again if Councillors contact details could be added to the website.

A. The website is on the agenda to discuss today. It will be updated in due course however any contact with the Council should go through the Clerk in the first instance.

Other questions covered as part of this meeting.

23/0624 To consider apologies for absence.

RESOLVED to accept apologies from Cllr Garbutt.

24/0624 To receive any declarations of personal and/or prejudicial interests appertaining to the agenda under section 33 of the Localism Act 2011.

None.

25/0624 To receive parish information from District Councillors/inform the District Councillors of Parish issues.

Ward Councillor Roberts has sent his apologies, no updates for this meeting.

26/0624 a)-To confirm the minutes of the Annual Parish Council meeting.

RESOLVED to accept the minutes of the Annual Parish Council held on the 22nd May 2024 as a true and accurate record.

b)-To confirm the minutes of the last Parish Council meeting.

RESOLVED to accept the minutes of Badsworth Parish Council held on the 22nd May 2024 as a true and accurate record.

27/0624 To appoint two members to the Wakefield Branch of the Yorkshire Local Councils Association.

RESOLVED that Cllrs Graves and Flanagan be the two appointed members.

28/0624 Clerks Contract of Employment

RESOLVED That the Clerk be given a formal contract of employment identical to the contract of employment given to the former clerk. The Contract was then signed by both parties.

29/0624 Highway Matters

- a) Speed Bump on New Road- A general discussion took place about the merits and disadvantages of various speed reduction measures. It was understood that

this was not an easy item to resolve. The Clerk was instructed to contact Wakefield Highways department and ask if they were aware of the issue and what considerations they had.

- b) Badsworth Way- The Clerk stated that he had raised the issue with Wakefield Council but had yet to receive a reply. The item would be brought to the next meeting.
- c) Retaining Wall Ninevah Lane- Ward Councillors had been asked to report this for consideration. No updates for the meeting, however the issue would be flagged by the Clerk as part of the request to Highways about speeding issues.

30/0624 Planning Matters

- a)-To consider planning validated applications- None.
- b)-To receive information on planning decisions- None.
- c)-To receive information on any appeals- None.

31/0624 Annual Governance and Accountability return for 2023-24

- a)- To consider the report of the internal auditor for 2023-24 and consider any action required.

The report from the internal auditor had been circulated prior to the meeting. The past situation was understood and a true and honest report had been provided to the Council. It was noted that the findings would be looked in to and items placed on the agenda in order to address each.

RESOLVED that the Council accept the report.

- b)- To complete and approve the Annual Governance Statement of the Annual Governance and Accountability Return (AGAR) for 2023-24; It was stated that the Council was happy with the paperwork, but this and the next item be deferred to the next meeting due to an administrative error, for which the Clerk apologised.
- c)-Item deferred as noted above. The AGAR is on public display and is a copy of that which the Council will ratify at the next meeting.
- d)-**RESOLVED** that although the AGAR has not been formally accepted, the Council having had a copy in advance sets the dates for the period of public rights of inspection in relation to the annual Governance and Accountability Return for 2023-24 as Thursday 27th June to Friday 10th August 2024. The Clerk stated that he was willing for the accounts to be viewed and questions at any time with any Parishioners and that the dates set should not concern any parishioner who wished to see the accounts and ask questions outside of this period whilst he was Clerk to the Parish as this was Public Money and we have nothing to hide.

32/0624 Financial Matters

- a)-Appointment of Phil Parkin Limited internal audit for 2024-25

RESOLVED that Phil Parkin Limited be appointed as internal auditor for 2024-25

b)-Bank Mandate

The Clerk circulated the Bank Mandate instructions to Councillors stating that he would forward the paperwork to them tomorrow for completion and sending on to the bank as set out in the instructions.

c)-Financial update

The Clerk stated that the Bank Statement to the 3rd May (The latest statement we have) Which will be current as we are currently unable to access the accounts is:-

Business Current Account £21,167.93

Business Savings Account £39,332.58

d)-S137 Funding application Fete Day

RESOLVED The funding request for Badsworth Fete Committee to the sum of £500 be granted, the Clerk was asked to contact and explain that this will be paid as soon as the Council is in a position to do so.

33/0624 To consider Parish Matters and take action where necessary.

a)-Bulb planting in the village

No update, item requested to be placed on the January agenda

b)-Wildflower planting (Grove Lane)

No update, item requested to be placed on the January agenda

c)-State of the Church Yard

It was noted that the Parish Council did not want to take over the servicing of the Church Cemetery; It was agreed that the current state was not acceptable. The Clerk was asked to find out how often and when did Wakefield Council cut the Cemetery.

d)-To consider the purchase of a Smiley SID unit

RESOLVED that given the two quotations received were close in price, the Parish Council would purchase the one with the shortest lead time and the one with the longest lead time would be used for a Wakefield Council Capital Grant application.

e)-Village Communication

General discussion took place about past activities and possible ways forward the subject did not reach a conclusion.

f)-Hanging Basket update- Clerk

Noted that there would be no Hanging Baskets this year, we came to the project too late to progress.

g)-Parish Website

Noted that the Website required updating and that some information was in the wrong place, the Clerk was asked to enquire about a badsworth.gov.uk e-mail address.

34/0624 Matters for inclusion on the agenda of the next meeting.

- Badsworth Christmas Tree- next meeting
- Hanging Baskets- January meeting
- Bus services- next meeting
- State of the Churchyard- next meeting

Meeting Closed at 9:00 pm