

BADSWORTH PARISH COUNCIL

**Minutes of the meeting held on Wednesday the 17th December 2025 at 7:30 pm in
the Lawson Hut. Main Street, Badsworth. WF9 1AF**

Present: Cllrs J Broadhurst (Chair), K Flanagan, B Graham, J Sumpter, B Slinger.

Members of the public: None

In attendance: A Woodhead, Clerk

81/1225 To receive comments or questions from members of the Public.

No public in attendance.

82/1225 To receive and consider apologies for absence

No apologies for absence received.

83/1225 To receive declarations of interest

a)-Cllr Flanagan stated that he needed to update his Register of Interest Form, the Clerk will send him a new one to complete and return.

b)-Cllr Graham declared that as a Governor at the School she would not vote on item 89/1225(b) i&ii, accepted.

84/1225 To consider matters which should be dealt with in open or confidential session.

No items for closed session

85/1225 To confirm the minutes of the Parish Council meeting held on Wednesday 26th November 2025 as a true and accurate record.

Resolved to accept the minutes of the last meeting of Badsworth Parish Council held on Wednesday the 17th December 2025 as a true and accurate record.

86/1225 Planning Matters

To following planning applications were noted.

25/02132/FUL Corner Cottage Back Lane Installation of 17 solar panels onto the roof of the south elevation.

25/02174/FUL 2 Chapel Lane Outbuilding remodel and extension

25/01785/FUL 14 High Farm Meadow Part garage conversion to habitable room
Application Approved

25/01824/FUL 5 Orchard Court To replace existing conservatory solid roof, with lightweight metal shingle tiled roof to include x2 velux roof windows. Application Approved.

87/1225 Financial Matters

a)-To receive and consider the Bank reconciliation

Resolved to accept the following Bank Reconciliation

Bank Reconciliation

Cash brought forward from 2024-

2025		£ 5736.85
Current Account	Income to date 'A'	16506.01
	Total	22242.86
		Expenditure to date 'B' 8782.55
	Current Balance	13460.31

Date 17th December 2025
STATEMENT to 4th December 2025

Bank Balance	16579.31
Awaiting payment 'D'	3119.00
Payments in progress 'F'	0.00
Balance	13460.31

b)- To approve accounts for payment

Resolved to approve the following payment. One invoice for £120 to be questioned and outcome brought back to next meeting.

PAYMENTS

Dec-25

Date	Item	Payee	£
26/11/2025	Declaration to Pension Regulator	Integra (Yorkshire) Ltd	72.00
26/11/2025	Tax & NI	HMRC	79.60
26/11/2025	Wages	A Woodhead	318.00
15/12/2025	Tax & NI	HMRC	79.40
15/12/2025	Wages	A Woodhead	318.00
15/12/2025	Strimming and weeding	Wilson (A Woodhead for)	120.00
15/12/2025	Strimming and weeding	Wilson (Held awaiting information)	
15/12/2025	Clerk Advertisement	YLCA (A Woodhead for)	20.00
15/12/2025	Hanging Baskets	Hobsons Nurseries Ltd	2112.00
		Total (D)	3119.00

Including in addition to the above Cllr Graham £44.03 items for Christmas Event.

c)- To receive information on receipts and expenditure and the current budget

Resolved to accept the information on receipts and expenditure as presented to the Council, noted that the VAT126 claim has been received to the sum of £1509.61

d)- To consider Badsworth Parish Council Budget for 2026-27

The first draft of the proposed Badsworth Parish Council Budget was presented to Council. It was agreed to finalise the budget at the January meeting.

88/1225 Governance

a)- To consider the appointment of a new clerk and determine a way forward

It was stated that one candidate had been interviewed on Friday last and the second candidate will be interviewed this coming Friday.

Resolved that the outcome of the interview process once shared with Councillors will be shared with the candidates by Monday the 22nd December for appointment on the 1st January. A handover period of one or two months will follow.

b) To appoint the internal Auditor for 2025-2026

Resolved to appoint Alison Cocliff of integrayorkshire to undertake the Badsworth Parish Council Internal Audit for 2025-26 for £350.

89/1225 Parish Matters

a)- To receive updates and consider actions required to address items on the Issues log and consider ways forward.

Item deferred to January2026

b)- To consider the following funding applications from Badsworth CofE J&I School

i)- Correspondence requesting assistance to repair a light on path £600.

Resolved that the Clerk request more detail so that proper consideration can be given to the item.

ii)- Correspondence requesting assistance to repair Activity Trail £935.00

Resolved to grant £935.00 for the repair to the Activity Trail.

c)- Update on the Christmas Tree in the Grounds of the School

Item deferred to January 2026

d)- To receive an update on the second Smiley SID unit

Noted that the Order has been placed and other enquiries have been made about the software but there has been no official acknowledgement, the Clerk was instructed to follow this up.

e)- To receive an update on the Christmas Event 2025

The Tree had received lots of positive feedback and the event was well attended, the attendance was lower than previous years due to the very poor weather conditions, all in all the event was judged to be a success. It was noted that communication between Councillors had not been as robust as it should have been and steps were needed to address this in order that the Council could present a unified message.

f)- To consider items for inclusion on the next agenda

- Appointment of New Clerk
- Issues Log
- Christmas Trees and illuminations
 - a)- License to use from WMDC
 - b)- The Yew Tree and issue relating to
- 2026-27 Budget
- Funding request from Badsworth CE J&I School

90/1225 Date and time of the next meeting.

The next meeting of Badsworth Parish Council is on Wednesday 28th January 2026.

Meeting Closed at 8.45 pm