

## **BADSWORTH PARISH COUNCIL**

**Minutes of the Annual meeting of Badsworth Parish Council held on Wednesday the 28<sup>th</sup> May 2025 at 6:30 pm in the Lawson Hut, Main Street Badsworth. WF9 1AF**

**Present:** Cllrs K Flanagan, B Slinger, J Broadhurst, B Graham and J Sumpter.

**Members of the Public:** Three

**In attendance:** A Woodhead, Clerk

### **01/0525 Appointment of Chair**

**Resolved** Cllr Broadhurst elected Chair of Badsworth Parish Council for 2025-26.  
Acceptance of office completed.

Cllr Flanagan arrived at the meeting.

### **02/0525 Registrations of Interest**

One Councillor returned a Register of Interest the others noted that the information currently held on file was up to date.

### **03/0525 Apologies**

Apologies noted from Ward Cllr Carrington

### **04/0525 To receive any declarations of personal and/or prejudicial interests appertaining to the agenda.**

No declarations.

### **05/0525 Appointment of Vice Chair**

Resolved that Cllr Flanagan elected to Vice Chair of Badsworth Parish Council for 2025-26.

### **06/0525 To receive the Clerks report for 2024-25**

The Clerk presented a report to Council summarising the Councils activities over the last 12 months (Appendix 1) Noted; The Clerk was thanked for the report.

### **07/0525 Annual Accountability return for 2024-25**

a) To consider the report of the internal auditor for 2024-25 financial year and to consider any action required.

**Resolved** to accept the internal audit report for 2024-25 and note the contents of the wider report which will be made available on the Council's website.

b) To complete and approve the Annual Governance Statement of the Annual Governance & Accountability Return for 2024-25

**Resolved** to approve the Annual Governance Statement 2024/25.

c) To complete and approve the Accounting Statement of the Annual Governance & Accountability Return for 2024-25

**Resolved** to approve the Accounting Statement 2024/25.

d) To set the dates for the period of public rights of inspection in relation to the Annual Governance & Accountability Return for 2024-25

**Resolved** that the dates for the period of public rights of inspection in relation to the Annual Governance and Accountability Return be Tuesday 17<sup>th</sup> June to Monday 28<sup>th</sup> July 2025.

**08/0525 Appointment of two members to the Wakefield Branch of the Yorkshire Local Councils Association (Nominate a reserve member).**

**Resolved** Cllr Flanagan appointed, the second appointment was deferred.

**09/0525 Minutes of the last Parish Council meeting**

**Resolved** to accept the minutes of Badsworth Parish Council meeting held on 16<sup>th</sup> April as a true and accurate record, duly signed by the chair.

**10/0525 To receive reviewed documents and consider necessary changes**

a)-Standing Orders

**Resolved** to adopt the updated standing orders for Badsworth Parish Council

b)-Financial Regulations

**Resolved** to adopt the revised Financial Regulations May 2025

c)-Code of Conduct

Noted that the Councils Code of Conduct was current.

d)-Reserves Policy

Noted that the Councils Reserves Policy requires further consideration

e)-Badsworth Parish Council Asset list and valuation

**Resolved** to approve the updated Asset list May 2025.

**11/0525 To receive comments or questions from members of the public attending**

Q1 It was stated that there are particular issues with parking to collect School Children the junction and areas of Ninevah Lane being particularly bad.

A1 The Council is aware of the issue and signposted complaints to the regular Police PACT meetings, the Council would ask Wakefield Council for much needed traffic enforcement.

Q2 It was stated that speed tables, a raised area across the entire road were required to slow traffic, it was understood that speed cushions were the option stated by Wakefield Council.

A2 The Parish Council is aware and has raised concerns with Wakefield Council.

Meeting Closed at 7:30pm

## **BADSWORTH PARISH COUNCIL**

**Minutes of the ordinary meeting of Badsworth Parish Council held on Wednesday the 28<sup>th</sup> May 2025 at 7:30 pm in the Lawson Hut, Main Street Badsworth. WF9 1AF**

**Present:** Cllrs J Broadhurst (Chair), K Flanagan, B Slinger, B Graham and J Sumpter.

**Members of the Public:** Three

**In attendance:** A Woodhead, Clerk

### **12/0525 To receive comments or questions from members of the public attending**

Q1 It was stated that there have been several people observed cycling down Badsworth Way where cycling is prohibited, but there are no signs to tell people and the gate that was sprung, no longer has a spring.

A1 The Council will investigate signage and the options for the gate.

Q2 It was noted that dates and times of Council meetings have been inconsistent and it was asked if there could be more consistency.

A2 The Council have had to change dates and times in order to be quorate, now we have all of our Council positions filled, it should now be possible to meet on the dates and times as stated.

### **13/0525 Apologies**

Apologies noted from Ward Cllr Carrington

### **14/0525 To receive any declarations of personal and/or prejudicial interests appertaining to the agenda.**

No declarations.

### **15/0525 To consider matters which should be dealt with in open or confidential session.**

No items to take to closed session.

### **16/0525 Planning Matters**

The following items were noted.

25/00826/TPO 32 Sadlers Grove, Tree works.

25/00504/FUL 2 The Cottages, Main Street, Boundary Fence to rear

25/00457/FUL The Croft, Doncaster Road. New external staircase and fence.

24/02066/FUL Yankin Villa, Ninevah Lane, Erection of self build house & Garage to replace Existing and alterations to vehicular access and new boundary wall.

### **16/0525 Financial Matters**

a)- To receive the Bank Reconciliation

The Council noted the following Bank Reconciliation.

## Bank Reconciliation

	Badsworth Parish Council	£
Cash brought forward from 2025-2026		5736.85
Current Account	Income to date 'A'	11550.00
	Total	17286.85

Expenditure to date 'B' 2025.64

**Current Balance 15261.21**

**Date 17th May 2025**

**STATEMENT to 2nd May 2025**

**Bank Balance** 16926.19

Awaiting payment 'D' 1664.98

Payments in progress 'F' 0.00

**Balance 15261.21**

Savings Account

**STATEMENT to 2nd May 2025**

Balance at start 39,916.19

b)- To approve accounts for payment

**Resolved** to approve the following payments, noting that those dated 28<sup>th</sup> May are not included on the Bank reconciliation.

### PAYMENTS

**May-25**

Date	Item	Payee	£
20/05/2025	Membership Subscription	YLCA	340.00
20/05/2025	Insurance	Zurich Municipal	319.99
20/05/2025	PAYE (For April)	HMRC	79.40
20/05/2025	Internal Audit	Phil Parkin Ltd	450.00
20/05/2025	Newsletter	J Broadhurst	157.59
20/05/2025	Wages (For April)	A Woodhead	318.00
28/05/2025	PAYE (For May)	HMRC	79.40
28/05/2025	Wages (For May)	A Woodhead	318.00
28/05/2025	Postage (Papers to Bank)	B Graham	8.75
	Total (D)		2071.13

c)- To receive information on receipts and expenditure and the current budget

Full accounts had been circulated to Council with the meeting papers and the receipts, expenditure and spend to budget information as sent was presented, noted.

### 17/0525 Parish Project Plan

a)- To consider any items on the project plan and take action where necessary

It was stated that the lease for the Lawson Hut which will expire in 2029 should be included on the project plan as the facility is well established and a much needed resource for the village. The Clerk was instructed to make some informal contact with the Leeds Diocese as landlord, in order that channels be open and options explored.

b)- Newsletter

It was noted that the latest newsletter has been printed and is in process of being delivered.

### **18/0525 Parish Matters**

a)-To consider items to take to Wakefield Council and give consideration to moving items forward.

It was noted that a member of the public had raised the overgrowth on Badsworth Way, a hedge on Main Street and the movement of the retaining wall on Ninevah Lane.

Everyone was encouraged to report issues into Wakefield Council, it was requested that all items be included on a list so that we can check on progress.

The member of public was thanked for the information.

b)-To consider any responses from past items taken to Wakefield Council

It was noted that the Churchyard will not be levelled by Wakefield Council in order to make the Church yard surface more accessible. The level of grass cutting was stated as nine visits for the Parish. Wakefield Council has responded to the request for speed tables, stating that Speed Tables were not an option as this is a bus route and speed tables are not fitted on bus routes.

c)-To consider SID Traffic information

It was stated that as of today SID data can be accessed through the Badsworth Village website.

Meeting closed at 8:45pm