

BADSWORTH PARISH COUNCIL

Minutes of the meeting of Badsworth Parish Council held on Wednesday the 25th September 2024 at 7:30 pm, in the Lawson Hut, Main Street, Badsworth. WF9 1AF

Present: Cllrs J Broadhurst (Chair) K Flanagan, B Graham.

Members of the public: five present.

In Attendance: A Woodhead, Interim Clerk

46/0924 Resolved that Cllr Broadhurst chair the meeting.

Cllr Broadhurst opened the meeting and welcomed Cllr Graham to the Council.

47/0924 To receive comments or questions from members of the public.

Q. It was stated that it had come to the attention of a parishioner that highways works proposed by Wakefield Council had been withdrawn, it was asked what this would mean for the works.

A. District Councillors would be asked to make enquiries and report back.

Q. It was noted that a road sweeper had been in the village, but much of the main thoroughfare had been missed, it was asked if the sweeper would return and cover the areas missed.

A. We will ask Ward Councillors to investigate.

48/0924 To receive and consider apologies for absence.

Resolved to accept apologies from Cllrs Graves and Garbutt.

49/0924 To consider applications for co-option to fill vacancies on the Parish Council.

It was stated that although the Council now had five Councillors, Cllr Garbutt as the remaining appointed Parish Councillor would be willing to step down should a parishioner wish to take his place. It was noted that there has been a lack of willing people to come forward.

50/0924 To receive any declarations of personal and /or prejudicial interest

None.

51/0924 To consider matters which should be dealt with in open, or confidential session.

(Items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960.

Resolved to take one item to closed session.

52/0924 To receive parish information from District Councillors/inform the District Councillors of Parish issues.

No reports this meeting.

An update was requested for 20 mph signs.

53/0924 To confirm the minutes of the last meeting of the Parish Council, as a true and accurate record.

Resolved to accept the minutes of the meeting of the 24th July 2024 as a true and accurate record.

54/0924 Highway Matters

a)-20 mph speed limit signs in the village

This was still being followed up.

b)-To consider state of pavements and any action required

It was noted that a detailed list of where defective pavements are, is required, this can either be compiled and sent to Wakefield Council, or parishioners should be encouraged to photograph and forward direct to Wakefield Council via customer services, given as much detail of location and issue as possible, including names of nearby roads and junctions, lamp post numbers or any feature identifying the area for people unfamiliar with the village.

55/0924 Planning Matters

No matters of consequence this meeting.

56/0924 Financial Matters

a)- Bank Mandate

The prospect of four individuals all sorting and sending paperwork to a central point with several items of information was always going to be a challenge. The Bank Mandate has failed to be enacted and will now have timed out. Individual mandates one at a time will not be started.

b)- The consider authorising third party signatories to sign cheques on behalf of Badsworth Parish Council.

Resolved to authorise any two of the people who are on Badsworth Parish Council bank system to sign cheques on behalf of Badsworth Parish Council until such time as the Bank Account has been updated.

c)- To approve accounts for payment

The follow items were approved for payment

PAYMENTS

Sep-24

Date	Item	Payee	£	Chq Number
25/09/2024	Insurance Zurich Insurance Co Ltd	A Woodhead	323.23	1359
25/09/2024	Payroll Services	Integra	30.00	1360
25/09/2024	Membership Subscription	YLCA	327.00	1361
25/09/2024	Website and e-mail hosting	Vision ICT	185.26	1362
25/09/2024	Printer Ink ASDA	A Woodhead	47.50	1363
25/09/2024	Internal Auditor	Phil Parkin	800.00	1364
25/09/2024	Badsworth Fate Comm(32/0624(d))	Badsworth Village Fate Committee	500.00	1370
25/09/2024	Smiley SID traffic Unit	Traffic Technology	3446.40	1365

25/09/2024	Biennial fee .gov.uk	Vision ICT	78.00	1366
25/09/2024	Payroll Services	Integra	15.00	1367
25/09/2024	Plants for the Village	T Pemberton	55.99	1368
25/09/2024	Smiley SID traffic Unit charger	Traffic Technology	114.00	1369
		Total	5922.38	

d)- To receive information on receipts and expenditure
Information had been circulated prior to the meeting, noted.

c)- To receive the current budget
Noted that the budget will require revision as the Council sets the spending priorities over the coming months as the budget produced at the start of the year had been done so as an emergency measure to ensure the Council had a sum to budget with.

d)- Alterations to the AGAR 2023-24
The external auditor has stated that due to the AGAR being delayed there were inaccuracies on the paperwork. These were corrected and initialled by the Clerk and the Chair.

e)- To consider the Risk Management Scheme, September 2024
Resolved to adopt the Badsworth Parish Council Risk Management Scheme.

57/0924 To consider Parish Matters and take action where necessary.

a)- Badsworth Christmas Tree
Resolved that a Christmas Tree (the same as last year) be ordered and that a named member of the public with a working relationship with the provider be authorised to act on the matter in order to assist the Council meet the objective of providing this public amenity. Noted that those involved will liaise with others to set the date and times, a sum in the region of £1500 being allocated. The Council thanked the member of the public for their kind assistance with this project.

b)- Wakefield Council War Memorial survey
The Clerk was asked to complete and return paperwork regarding where the parish war memorial is, to Wakefield Council.

c)- Councillor Contact details
The clerk@badsworthparishcouncil.gov.uk email address and clerks telephone number of 07538888472.

d)- Calander of Events
Noted that this item is being covered on the Badsworth Village website and a link to the page from the Councils website would be useful.

e)- Newsletter
Noted that the newsletter required updating, information about the Christmas Tree could be put in it as part of this work.

f)- State of Wall on Badsworth Way
Noted that the tumbled down section of the wall in the middle of the Badsworth Way requires repair and investigation should be made to see if this would be feasible.

g)- Formal complaint
Item deferred.

The meeting closed without going to closed session due to falling inquorate due to time.

Andrew Woodhead

Interim Clerk to Badsworth Parish Council