

MINUTES of the meeting of Badsworth Parish Council held on 19 January 2022 at 7.30pm, Lawson Hut, Badsworth.

Prior to the commencement of the meeting, the Chairman welcomed everyone to the meeting and outlined the procedure to the meeting.

Councillors were advised to observe the Council's Code of Conduct during the meeting.

The chairman explained the voting procedure, public session and exclusion of the press and public procedures.

PRESENT

Cllr Peter Smith (Chairman)

Cllr Barrie Slinger (Vice Chairman)

Cllr Brenda Graham

IN ATTENDANCE

Mr Carl Hughes – Clerk and Responsible Financial Officer

One member of the public

Two officers from West Yorkshire Police

112/01/22 Apologies and Reasons for Absence

No apologies of absence were received.

113/01/22 Declarations of Interest & Requests for Dispensation

None.

114/01/22 Exclusion of Press and Public

RESOLVED that all items on the agenda may be discussed in the public meeting.

115/01/22 Public Participation Session

No members of the public participated in the session.

116/01/22 Minutes of Previous Meetings

RESOLVED to approve the minutes of the meeting of Badsworth Parish Council held on 15 December 2021 as a true and accurate record. The Chairman will sign the minutes.

117/01/22 Co-option to Office

RESOLVED that John Brierley was co-opted to office as councillor of Badsworth Parish Council. John completed all of the register of interest documents at the meeting.

118/01/22 Council to Receive Verbal Update Reports from:

a. Chairman

Cllr Smith reported,

- (1) that at School times, cars continue to park near the Hall Farm bend which has centre double white lines. Cllr Smith said that this was a dangerous practice and gave details of an event a few days prior that could have led to a very serious accident involving pedestrians who were walking past at the time.

(2) District Councillor

1. Apologies were received from all District Councillors Jessica Carrington, Raymond Massey and Allan Garbutt

(3) Police

West Yorkshire Police PCSOs Oliver Walker and Loraine Kavanagh reported,

- (1) that West Yorkshire Police will support Badsworth Parish Council tackle the parking concerns in the Badsworth village, particular on Main Street at the times of 8.45am and 3.15pm.
- (2) that PCSOs aim to attend the Badsworth village once a month. Though, officers informed the meeting that they receive high demands from other villages.
- (3) the meeting with the crime statistics for Badsworth in 2021.

Burglary Commercial	1
Burglary Residential	7
Criminal Damage	2
Theft from Motor Vehicle	6
Theft of Motor Vehicle	2
Theft Other (shoplifting etc)	3
RTC Injury	4
RTC Damage only	2
Other Road Related (driving/parking etc)	13
Anti-Social Behaviour / Nuisance	5
Suspicious Circumstances	16
Concern for Safety	12
Corona	0
Animal Related	2
Violence, Harassment, Domestic, Drugs, Sexual	8

- (4) that a crime statistics report to support statistics will be provided at future Badsworth Parish Council meetings by PCSOs.
- (5) that West Yorkshire Police would support Parish Council events such as this year's Village Fete.

Clerk to the Council reported at the meeting,

- (1) a live and completed report was provided to councillors and gave a verbal update of ongoing tasks raised since the last meeting of the Parish Council.

119/01/22 Planning

a. Planning Applications

Application no:	Address	Details
21/03057/FUL	16 Huntsman's Way, Badsworth, Pontefract, WF9 1BE	Access ramp to front
21/03041/TCA	Hollydene, Back Lane, Badsworth, Pontefract, WF9 1AG	T1: Ash – Fell: T2: Apple – Crown Thin by 30% T3: Apple – Crown Thin by 30%
22/00060/TCA	The Croft, Back Lane, Badsworth, WF9 1AG	Trees T1 TO T5 – Thinning, removing central leader and crown lifting. Trees T6 and T7 (apple) – remove.

RESOLVED that no comments to be provided for the planning applications.

b. Planning Decisions

To note that no planning decisions have been made since the last meeting of the Council.

120/01/22 Finance

a. Invoices for Payment

RESOLVED

- a. To approve the following payments and to note that some payments were made between Parish Council meetings:

Payee	Description	Net	VAT	Total	Date
Carl Hughes	Clerk Salary	207.12	0.00	207.12	04.01.2022
HMRC	Tax Payment	51.60	0.00	51.60	04.01.2022
Parochial Church Council	Donation	100.00	0.00	100.00	19.01.2022

- b. To note the finance report to 31 December 2021 which included,

1. 2021/2022 Receipts and Payment Schedule
2. 2021/2022 Bank Reconciliation to 31 December 2021
3. 2021/2022 Budget Monitor to 31 December 2021

The bank reconciliation statement cumulative to December 2021 was reviewed, verified and accepted. Copy Bank statements were circulated to Councillors and the Chairman signed the documents.

121/01/22 Correspondence to note

From	Subject	Council Comments
Yorkshire Local Council's Associations	Internal audit report	No comments
Barclays Bank	Mandate change	No comments
Badsworth School Governors	Village parking	No comments
Yorkshire Local Council's Associations	Wakefield branch meetings 2022	No comments
Yorkshire Local Council's Associations	End of year accounts and audit course confirmation	No comments
Wakefield Council	Hanging baskets	No comments

122/01/22 Precept

Budget and actual figures for current financial year were considered and reviewed together with a review of level of current reserves for earmarked projects and those for contingencies. A budget of expenditure for 2022/23 by cost headings was tabled and it was subsequently **RESOLVED** that Badsworth Parish Council precept demand be set at £11,000 for the 2022/23 financial year. Any incurred expenditure over and above that level would be met from reserves. Specified earmarked reserves would be kept at current levels but be subject to review in line with any changed circumstances.

123/01/22 Complaints Policy and Procedure Review.

RESOLVED that Badsworth Parish Council approved the councils' complaints policy and complaints procedure. The documents will be next reviewed in January 2023.

124/01/22 School related parking.

Badsworth Parish Council is to arrange a meeting with the governors of Badsworth C of E junior and infant school to discuss parking proposals.

125/01/22 YLCA Internal Audit Report

To note the amended internal audit report.

126/01/22 Complaint to Wakefield Council

It was agreed to write to Wakefield Council customer service department thanking them for their response to the letter of complaint regarding uncompleted requests from BPC. However, the Clerk is to inform Wakefield Council that there are still items from the letter that has had no progress.

127/01/22 Flower Baskets

RESOLVED that Badsworth Parish Council will work in partnership with the Village Plan Committee to produce flower baskets for the Badsworth village. The Village Plan Committee will supply planted baskets and BPC will obtain relevant licences from Wakefield Council. A contractor will then be used to erect and water the baskets throughout the year. However, If BPC are unable to obtain a licence, the Council will purchase 18 baskets from a supplier who would apply for a licence.

128/01/22 Members Reports

Councillor Peter Smith had nothing further to report.

Councillor Barrie Slinger reported,

a. Informed the meeting that Badsworth Way is covered in wet leaves.

Councillor Brenda Graham reported,

a. that the Council might consider delivering an event for the Queen Jubilee and she would submit an Agenda item for the next meeting.

Councillor John Brierley had nothing to report.

Next Meeting:

Meeting of Badsworth Parish Council at 7.30pm on 16 February 2022.

Meeting Closed at 9.15pm