

**MINUTES** of the meeting of Badsworth Parish Council held on 21 July 2021 at 7.30pm, the meeting was held at Lawson Hut, Badsworth.

Prior to the commencement of the meeting, the Chairman welcomed everyone to the meeting and outlined the procedure to the meeting.  
Councillors were advised to observe the Council's Code of Conduct during the meeting.  
The chairman explained the voting procedure, public session and exclusion of the press and public procedures.  
All Councillors present stated their names prior to the commencement of the meeting.

#### **PRESENT**

Cllr Peter Smith (Chairman)  
Cllr Barrie Slinger (Vice Chairman)  
Cllr Brenda Graham

#### **IN ATTENDANCE**

Mr Carl Hughes – Clerk and Responsible Financial Officer  
One member of the public was present.

#### **25/07/21 Apologies and Reasons for Absence**

**RESOLVED** to note apologies from Cllr Huskisson.

#### **26/07/21 Declarations of Interest & Requests for Dispensation**

None

#### **27/07/21 Exclusion of Press and Public**

**RESOLVED** that all items on the agenda may be discussed in the public meeting.

#### **28/07/21 Public Participation Session**

There were no questions from the member of the public.

#### **29/07/21 Minutes of Previous Meetings**

**RESOLVED** to approve the minutes of the meeting of Badsworth Parish Council held on 28 April 2021 as a true and accurate record. The chairman will sign the minutes.

**RESOLVED** to approve the minutes of the Badsworth Parish Council meeting held on 5 May 2021 as a true and accurate record. The chairman will sign the minutes.

#### **30/04/21 Council to Receive Verbal Update Reports from:**

##### a. Chairman

- (1) The Chairman welcomed Mr Carl Hughes as new Clerk and Responsible Financial Officer of Badsworth Parish Council.
- (2) The Chairman explained that the Parish Council meeting (21 July 2021) is the first face to face meeting since the start of the Covid-19 pandemic in 2020. It was noted that legislation has lapsed, so that all meetings would be now held at Lawsons Hut, Badsworth at 7.30pm on the third Wednesday of every month.
- (3) The Chairman informed Council Members and the public that District Councillor Martyn Ward is replaced by Councillor Raymond Massey.

- (4) District Councillor  
No report

(5) Police  
No Report

**31/07/21 Council Vacancy**

**RESOLVED** that Mr Liam Saddler be Co-opted to Office of Councillor to Badsworth Parish Council. Mr Saddler completed and signed the council's declaration of acceptance of office and register of interest's documents.

**32/07/21 Planning**

**RESOLVED** to issue the following comments to the relevant planning officer:

<b>Application no:</b>	<b>Address</b>	<b>Comments</b>
21/01411/CPL	Stone Haven Grove Lane, Badsworth, Pontefract, WF9 1AN	No comments
21/01473/FUL	Meadow Mean Main Street, Badsworth, Pontefract, WF9 1AJ.	No comments

**RESOLVED** to note the following Wakefield MDC planning decisions:

<b>Application no</b>	<b>Address</b>	<b>Details</b>	<b>Decision</b>
21/01027/TCA	Meadow Mead Main Street Badsworth Pontefract WF9 1AJ	Tree Works Notice of intended tree works in conservation area of Badsworth.	Split Decision  18 May 2021
21/00942/FUL	Hall Farm Main Street Badsworth Pontefract WF9 1AJ	Conversion of outbuildings (domestic) to yoga wellness centre with self-contained accommodation, 3 No Units change of use from domestic to commercial	Application Approved  08 Jul 2021
21/00851/TP O	Heywood House Back Lane Badsworth Pontefract WF9 1AG	The Horse Chestnut has significant areas of decay on the main stem which is expected to cause failure in the short to medium term. Removing deadwood to pruning points and sound wood would leave a monolith style structure. We request to remove and replace, no other Limes in the avenue are displaying similar issues.	Application Approved  18 May 2021
20/01217/S73 01	Jelemy Tump Ninevah Lane Badsworth Pontefract WF9 1AP	Variation to condition no.2 (Approved Plans) of permission 20/01217/FUL (Two new residential dwellings and associated access) dated 10th February 2021 to amend	Application Approved  14 May 2021

		the external elevations (windows and material finish)	
20/01217/SU B01	Jelemy Tump Ninevah Lane Badsworth Pontefract WF9 1AP	Discharge of conditions 3 (Materials and boundary treatment), 4 (Construction Method Statement), 6 (Bat Tubes) from approved application 20/01217/S7301.	Application Decision - Conditions Discharged  19 May 2021
21/00190/FUL	4 New Row Badsworth Pontefract WF9 1AH	Convert existing 2 bed house with 1 bed annex to 2 bed house and 1 bed flat (2 dwellings)	Application Refused  17 June 2021
19/02520/FUL	Wynfield Bungalow Back Lane Badsworth Pontefract WF9 1AG	Erection of entrance gates and boundary fence to existing drive off Chapel Lane and access alterations to Back Lane (part retrospective)	Application Approved  13 May 2021

### 33/07/21 Policies

**RESOLVED** to approve the Disciplinary Policy.

**RESOLVED** to approve the Grievance Policy.

### 34/07/21 Finance

#### a. Invoices for Payment

**RESOLVED** to approve the payments schedule dated 21 July 2021, including the following payments:

Payee	Description	Net	VAT	Total	Cheque No
Vision ICT Ltd	Website hosting and support	125.00	25.00	150.00	101231
Yorkshire Local Council Associations *	Internal Audit 2020/21	200.00	0.00	200.00	101232
Carl Hughes	Refund for stationary - various receipts	43.32	8.66	51.98	101233
R. Pemberton	Plants	36.00	0.00	36.00	101234

\*Payment to YLCA for the Council's Internal Audit will be held until matters are resolved.

#### b. Quarterly Finance Report

**RESOLVED** to approve the finance report to 30 June 2021 which includes 2020/2021 receipts and payments schedule, bank reconciliation and budget monitor.

**c. Arrangements to make payments electronically**

**RESOLVED** that Council puts in place, arrangements to make payments electronically in line with provisions of Financial Regulations.

**d. Feedback from External Auditor**

**Noted** that Council have received notification of exemption from the External Auditor.

**e. Public Rights Interest**

**Noted** that no members of the public inspected the Council's end of year accounts for 2020/21.

**35/07/21 Recruitment of Clerk and Responsible Financial Officer**

**Note the appointment** of Mr C.A. Hughes as Clerk and Responsible Financial Officer of Badsworth Parish Council, based on 20 hours per month at SCP13.

**36/07/21 Correspondence to note**

<b>From</b>	<b>Subject</b>
(a) Wakefield MDC	Chairman Cllr Smith and the Clerk have been in discussion with Wakefield MDC regarding the safety of trees in Badsworth. Consequently, the Clerk is to contact Wakefield highways to enquire the visibility of a safety inspection and feedback to Council.
(b) Resident	A resident informed Council that a tree is overgrown onto a public footpath. The Council's Clerk is to report this concern to Wakefield highways for inspection.
(c) Resident	A resident expressed disappointment that no hanging baskets have been provided in the village.

**37/07/21 Members Reports**

Cllr Smith – made the meeting aware of the planning application 19/02520/FUL Wynfield Bungalow, Back Lane Badsworth Pontefract WF9 1AG. Cllr Smith informed Council Members of unauthorised planting of trees and the installation of a wooden post outside the property.

Cllr Graham – expressed concern that the grass verge on Beaconfield Road (all the way to Upton) is over grown.

Cllr Slinger- expressed concerns of vehicles speeding in the Badsworth village.

Cllr Saddler - no report.

**38/07/21 Community arrangements to note**

<b>Subject</b>	<b>Description</b>
Village tree safety inspection	The Parish Council will arrange for Wakefield Highways to advise on feasibility of tree safety in the Badsworth village.
Village newsletter	<ul style="list-style-type: none"> <li>a. That the new Clerk, Mr Carl Hughes and new co-opted member Cllr Saddler are to write a piece about themselves for the village newsletter.</li> <li>b. The Council is to provide a newsletter piece for trees and hedges for the village newsletter.</li> </ul>
Overgrown verge	The Parish Council would inform Wakefield MDC of the overgrown verge on the right-hand side of New Road, Badsworth, heading towards the A638 Ackworth/Doncaster Road.
Overgrown verge	The Parish Council would inform Wakefield MDC of overgrown verge from the mini roundabout at Beacon field Road towards Upton. The footpath is partly obstructed and residents having to walk in the road.
Overgrown hedge	The Parish Council would inform Wakefield MDC of overgrown hedge at the bottom of Badsworth Way-Footpath No. 5 which is obstructing public access.
Resurfacing of road surface	The road on Main Street, Badsworth, near Hall Farm requires re-surfacing. Members informed the Council that this section was missed a couple of years ago and despite efforts of District Cllrs, it has still not been completed. Consequently, there has been a recent road accident at this location.

### **39/07/2021 Additional Items to be noted**

- a. That the Council would ask if Wakefield MDC would consider moving back the final comment (21 day) deadline date for the proposed gateway improvements.
- b. That the Badsworth Parish Council website is to be updated with new councillor details.
- c. That the Council would seek advice from Yorkshire Local Council's Association (YLCA) if local councils are to place employee salaries in the Councils minutes.

### **Next Meeting:**

Meeting of Badsworth Parish Council at 7.30pm on 18 August 2021.

***Meeting Closed at 9.25pm***