

Badsworth Parish Council
The Lawson Hut, Main Street, Badsworth. WF9 1AF

Annual Parish Council Meeting

Dear Member of the Parish Council

You are hereby summoned, to attend the Annual Parish Council meeting of Badsworth Parish Council, to be held on Wednesday the 28th May 2025-6.30pm, in the Lawson Hut.

Agenda

- 1. Appointment of Chairman**
- 2. Chairman's Declaration of Acceptance of Office**
- 3. Chairman's and Councillors Registers of interests (If required)**
- 4. To receive and consider apologies for absence.**
- 5. To receive any declarations of personal and /or prejudicial interests appertaining to the agenda**
- 6. Appointment of Vice Chair**
- 7. To receive the Clerks Report 2024-25**
- 8. Annual Governance and Accountability return for 2024-25**
 - 8.1 To consider the report of the internal auditor for 2024-25 financial year and to consider any action required.
 - 8.2 To complete and approve the Annual Governance Statement of the Annual Governance & Accountability Return for 2024-25
 - 8.3 To complete and approve the Accounting Statement of the Annual Governance & Accountability Return for 2024-25
 - 8.4 To set the dates for the period of public rights of inspection in relation to the Annual Governance & Accountability Return for 2024-25
- 9. Appointment of two members to the Wakefield Branch of the Yorkshire Local Councils Association (Nominate a reserve member).**
- 10. Minutes of the last Parish Council meeting**
- 11. To receive reviewed documents and consider necessary changes**
 - a)-Standing Orders
 - b)-Financial Regulations
 - c)-Code of Conduct
 - d)-Reserves Policy
 - e)-Badsworth Parish Council Asset list and valuation
- 12. To receive comments or questions from members of the public attending**

Andrew Woodhead

Clerk to Badsworth Parish Council