

11 January 2024

**NOTICE OF**  
**BADSWORTH PARISH COUNCIL**  
**MEETING**

There will be a Meeting of  
Badsworth Parish Council  
at the Lawson Hut at **7.30pm**  
**on Wednesday 17 January 2024**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public and press may attend the meeting.

Yours sincerely

*Claire Cooper*

Claire Cooper

Clerk to Badsworth Parish Council

Badsworth Parish Council  
The Lawson Hut  
Main Street, Badsworth, Pontefract, WF9 1AF  
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# BADSWORTH PARISH COUNCIL

There will be a public session prior to the meeting, and this will commence at 7:30pm (Members of the public will adhere to the rules set by the Council for this session). Each member of the public will be allowed a maximum of three minutes to raise such matters.

## **Agenda for the Parish Council Meeting to be held on**

**Wednesday 17 January 2024 7:30pm in The Lawson Hut, Badsworth**

**156/0124 To receive apologies and approve reasons for absence**

**157/0124 To receive any declarations of interest from Members**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Badsworth Parish Council Code of Conduct for Members and by the Localism Act 2011.

**158/0124 To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011**

**159/0124 To consider that for item 175/0124 Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted**

**160/0124 To approve as an accurate record the minutes of:**

1. Extraordinary meeting 1 Dec 2023
2. Full Council meeting 20 Dec 2023
3. Extraordinary meeting 5 Jan 2024

**161/0124 To receive such items that the Chair may wish to lay before the Council**

**162/0124 To receive reports from Councillors that they wish to lay before the meeting**

**163/0124 To receive the following correspondence and decide action where necessary**

- 1) K Davidson List of licensed lampposts and costs for testing
- 2) Town and Parish Council Precept demand correspondence from WMDC
- 3) NALC Chief Executives Bulletin 14 Dec
- 4) Weekly Lists 3<sup>rd</sup> January

- 5) YLCA Cllr Login Details
- 6) DD 80 anniversary letter and information
- 7) Prohibition on funding to churches lifted
- 8) Weekly Licensing List
- 9) YLCA Website Login Details update
- 10) White Rose Bulletin 5 January
- 11) Breakthrough Communications Alert
- 12) YLCA Finance related Webinars
- 13) Biodiversity Webinar - Monday 26 February
- 14) Complaint received from the Village Plan Committee
- 15) Email from Resident plus further email from ICO at conclusion of GDPR IC- 251494-L9Q3

**164/0124 To note that all items currently on the Clerks report are included on this agenda**

**165/0124 Planning**

**1. Planning applications for consideration**

None received.

**2. Planning Decisions to note**

23/02175/TCA T1 and T2 - Proposed removal of 2 Elm trees	Application Approved
23/02215/TCA Fell T1 and T2 Spruce	Application Approved
23/02212/TCA Various Tree Works as detailed	Application Approved

**166/0124 To consider the appointment of an Internal Auditor**

**167/0124 To note that the External Auditor has been contacted to confirm up to date contact details ahead of March 2024 correspondence**

**168/0124 To consider the councils response to a resident request or an update on the matter of external audit for the year 2022 - 2023 and the letter received from PFK Littlejohn in October 2023**

**169/0124 To consider the councils response to a resident request for an update on the councils current position on the proposed highways changes in Badsworth**

**170/0124 Finance**

**1. To receive an update on the issue with Barclays Bank Statements**

**2. To consider the following Grant Applications:**

- a) Resident - Interim Newsletter @ £60
- b) Badsworth Fete Committee - Gazebos for use in 2024 @ £319.96

**3. To note that the Financial Report to the end of Q3 for the year 2023 - 2024 is deferred until bank statements are received**

**4. To consider the following expenditure:**

Clerk YLCA Training for Internal and External Audit March 2024 @ £25

**5. To receive and approve the following December 2023 payments :**

- a) Timesheet - Clerk additional hours December 2023
- b) \*Badsworth Fete Committee Purchase of two gazebos £319.96
- c) \*Resident Publishing costs interim newsletter £60
- d) HMRC Tax & NI January 2024 £139.22

To note payment of the Clerks Salary for January 2024.

**6. To receive an update on budget setting ahead of the settling of the Parish Precept level for the financial year 2024 - 2025 following the extraordinary meeting on 5 January 2024**

To note that the Clerk is awaiting a response on any outstanding monies from 2023 election prior to finalising the budget.

**171/0124 To receive an update on training**

To note that the Clerk has completed the Core Roles Module 1 & 2 training for ILCA to CILCA under Crigglestone Parish Council's training budget.

**172/0124 St Mary's Centre & Fitzwilliam Trust**

To receive any update since the last meeting on the issues previously raised.

**173/0124 To consider the drafted correspondence to the landowner over boundary issues at the Lawson Hut**

**174/0124 To receive a verbal report on the meeting with the Village Plan Committee earlier this evening**

**To consider the following item IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted**

**175/0124 To receive and consider a complaint and resolve on appropriate action to be taken**

**To readmit the public to continue the council meeting**

**176/0124 To receive an update on the response to the FOI ICO IC- 262577- VOX7**

**177/0124 To consider preferred option for provision of hanging baskets in 2024**

**178/0124 To receive an update on the Parish Council newsletter**

**179/0124 To receive an update on installing a Book Exchange in the village**

**180/0124 To receive an update on plans for the next Coffee morning event**

**181/0124 To confirm the date and time for a meeting to complete the Clerks three month probationary review**

**182/0124 To confirm date and time of next scheduled meeting of the Parish Council as 21 February 2024**

**183/0124 Closure of the Meeting**  
To conclude the business of the meeting.