

BADSWORTH PARISH COUNCIL

Carl Hughes: Parish Clerk and Responsible Financial Officer
Email: badsworthparishcouncil@outlook.com
Contact: 07526791188

To All Members of the Parish Council

SUMMONS AND AGENDA

14 January 2022

Dear Councillor,

You are respectfully summoned to attend a meeting of Badsworth Parish Council at **7.30pm on Wednesday 19 January 2022** at The Lawson Hut, Badsworth.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

Yours sincerely

C. A. Hughes

Carl Hughes
Parish Clerk and Responsible Financial Officer
Badsworth Parish Council

AGENDA

Prior to the commencement of the meeting, the Chairman will welcome everyone to the meeting and outline the procedure to ensure that the meeting is effective and lawful including:

1. Councillors must observe the Council's Code of Conduct during the meeting.
2. Voting procedure.
3. Public session and exclusion of the press and public procedures.

1. Apologies and Reasons for Absence

To note apologies and approve reasons for absence.

2. Declarations of Interest & Requests for Dispensation

To consider any requests for dispensation.

To note any declarations of interests not already declared under the members Code of Conduct or members register of Disclosable Pecuniary Interests.

3. Exclusion of Press and Public

BADSWORTH PARISH COUNCIL

Carl Hughes: Parish Clerk and Responsible Financial Officer
Email: badsworthparishcouncil@outlook.com
Contact: 07526791188

To consider if any items on the agenda require the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

4. Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

5. Minutes of Previous Meetings

To approve the minutes of the council meeting held on 15 December 2022 - **ATTACHED**

6. Council Vacancy

To consider the co-option of two vacancies to the office of Councillor of Badsworth Parish Council.

7. Council to Receive Reports from:

- a) Chairman
- b) District Councillors
- c) Police
- d) Clerk

8. Planning

To report all validated planning applications since the date of the last meeting, along with other planning related issues.

- a. Planning applications

Application no:	Address	Details
21/03057/FUL	16 Huntsman's Way, Badsworth, Pontefract, WF9 1BE	Access ramp to front
21/03041/TCA	Hollydene Back Lane Badsworth Pontefract WF9 1AG	T1: Ash - Fell; T2: Apple - Crown Thin by 30%; T3: Apple - Crown Thin by 30%.

- b. Planning decisions

To report that no planning decisions have been made since the meeting of the Council.

BADSWORTH PARISH COUNCIL

Carl Hughes: Parish Clerk and Responsible Financial Officer
Email: badsworthparishcouncil@outlook.com
Contact: 07526791188

9. Correspondence to note as previously circulated to council members

- a. Yorkshire Local Council's Association – Internal audit report.
- b. Barclays Bank – Mandate change.
- c. Badsworth School Governors – Village parking.
- d. Yorkshire Local Council's Association – Wakefield branch meetings 2022.
- e. Yorkshire Local Council's Association – End of year accounts and audit course confirmation.
- f. Wakefield Council – Hanging baskets.

10. Finance

a. Invoices for Payment

To approve the invoices for payment and note payments made between meetings.

Payee	Description	Net	VAT	Total	Date
Carl Hughes	Clerk Salary	188.20	0.00	188.20	01.01.2022
HMRC	Tax Payment	47.00	0.00	47.00	01.01.2022

b. Quarterly Finance Report

To note the Finance Report to 31 December 2021 (Attached) which includes,

1. 2021/2022 Receipts and Payments Schedule
2. 2021/2022 Bank Reconciliation to 31 December 2021
3. 2021/2022 Budget Monitor to 31 December 2021

11. Precept 2022/23

To consider and decide the precept requirement for 2022/23.

12. YLCA Internal Audit Report

To report the amended internal audit report.

13. Flower Baskets

To consider flower baskets for the Badsworth village.

14. School related parking

To consider the governors comments and agree any action.

BADSWORTH PARISH COUNCIL

Carl Hughes: Parish Clerk and Responsible Financial Officer
Email: badsworthparishcouncil@outlook.com
Contact: 07526791188

15. Complaints Policy and Procedure

To review Badsworth Parish Council's complaints policy and complaints procedure.

16. Complaint to Wakefield Council.

To note the complaint sent to Wakefield Council and agree any further action.

17. Members Reports

Parish Councillors are invited to report any issues in the parish for note.

Private and Confidential (if any)

In accordance with Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, the public and press is excluded from the meeting during the consideration of the item set out below on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Next Meeting: 16 February 2022