

BADSWORTH PARISH COUNCIL

Email: badsworthparishcouncil@outlook.com

To All Members of the Parish Council

SUMMONS AND AGENDA

15 July 2021

Dear Councillor,

You are respectfully summoned to attend a meeting of Badsworth Parish Council at **7.30pm on Wednesday 21 July 2021** at The Lawson Hut, Badsworth.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

Yours sincerely

C. A. Hughes

Carl Hughes
Parish Clerk and Responsible Financial Officer
Badsworth Parish Council

AGENDA

Prior to the commencement of the meeting, the Chairman will welcome everyone to the meeting and outline the procedure to ensure that the meeting is effective and lawful including:

1. Councillors must observe the Council's Code of Conduct during the meeting.
2. Voting procedure.
3. Public session and exclusion of the press and public procedures.
4. All Councillors present are required to state their name prior to the commencement of the meeting.

1. Apologies and Reasons for Absence

To note apologies and approve reasons for absence.

2. Declarations of Interest & Requests for Dispensation

To consider any requests for dispensation.

To note any declarations of interests not already declared under the members Code of Conduct or members register of Disclosable Pecuniary Interests.

3. Exclusion of Press and Public

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To consider if any items on the agenda require the exclusion of the Press and Public in accordance with Public Bodies Admission to Meetings Act) 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

4. Public Participation Session

To receive questions from members of the public under the direction of the Chairman and in accordance with the Council's Standing Orders (Standing Order 3 states that the public participation session will be for no more than 15 minutes and a member of the public shall not speak for more than 3 minutes).

5. Council vacancy

To consider co-option to one vacancy in the Office of Councillor to Badsworth Parish Council.
Attached.

6. Minutes of Previous Meetings

To approve the minutes of the council meeting held on 28 April 2021 - **ATTACHED**

To approve the minutes of the annual council meeting held on 5 May 2021 - **ATTACHED**

7. Council to Receive Verbal Update Reports from:

- a) Chairman
- b) District Councillor
- c) Police

8. Planning

To report all validated planning applications since the date of the last meeting, along with other planning related issues.

- a. Planning applications

Application no:	Address	Details
Date - 28/05/2021 21/01411/CPL	Stone Haven Grove Lane, Badsworth, Pontefract, WF9 1AN.	Single storey rear extension, alterations to an existing rear porch, new window in side elevation, loft conversion and roof lights.
Date – 03/06/2021 21/01473/FUL	Meadow Mean Main Street, Badsworth, Pontefract, WF9 1AJ.	Proposed alterations to existing bungalow including alteration of and additional openings, removal of chimneys, installation of flue, external

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		timber cladding and erection of single storey garage extension to side.
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b. Planning decisions

Application no	Address	Details	Comments
21/01027/TCA	Meadow Mead Main Street Badsworth Pontefract WF9 1AJ	Tree Works Notice of intended tree works in conservation area of Badsworth.	Application Decision - unavailable 18 May 2021
21/00942/FUL	Hall Farm Main Street Badsworth Pontefract WF9 1AJ	Conversion of outbuildings (domestic) to yoga wellness centre with self-contained accommodation, 3 No Units change of use from domestic to commercial	Application Approved 08 Jul 2021
21/00851/TPO	Heywood House Back Lane Badsworth Pontefract WF9 1AG	The Horse Chestnut has significant areas of decay on the main stem which is expected to cause failure in the short to medium term. Removing deadwood to pruning points and sound wood would leave a monolith style structure. We request to remove and replace, no other Limes in the avenue are displaying similar issues.	Application Approved 18 May 2021
20/01217/S730 1	Jelemy Tump Ninevah Lane Badsworth Pontefract WF9 1AP	Variation to condition no.2 (Approved Plans) of permission 20/01217/FUL (Two new residential dwellings and associated access) dated 10th February 2021 to amend the external elevations (windows and material finish)	Application Approved 14 May 2021
20/01217/SUB0 1	Jelemy Tump Ninevah Lane Badsworth Pontefract WF9 1AP	Discharge of conditions 3 (Materials and boundary treatment), 4 (Construction Method Statement), 6 (Bat Tubes) from approved application 20/01217/S7301.	Application Decision - Conditions Discharged 19 May 2021
21/00190/FUL	4 New Row Badsworth Pontefract WF9 1AH	Convert existing 2 bed house with 1 bed annex to 2 bed house and 1 bed flat (2 dwellings)	Application Refused 17 June 2021
19/02520/FUL	Wynfield Bungalow Back	Erection of entrance gates and boundary fence to existing drive off Chapel Lane and	Application Approved

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	Lane Badsworth Pontefract WF9 1AG	access alterations to Back Lane (part retrospective)	13 May 2021
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9. Policies

- a. To review and approve the following policies:
- **Proposed Disciplinary Policy – ATTACHED**
 - **Proposed Grievance Policy - ATTACHED**

10. Correspondence

To consider the contents of the following correspondence and reports and make decisions on the same.

a	Falling tree branch
b	Overgrown hedges
c	Summer hanging baskets

11. Finance

a. Invoices for Payment

To approve the invoices for payment.
ATTACHED

b. Quarterly Finance Report

To note the Finance Report to end of June 2021 (Attached) which includes,

- 2021/2022 Receipts and Payments Schedule
- 2021/2022 Bank Reconciliation to 30 June 2021
- 2021/2022 Budget Monitor to 30 June 2021

c. To resolve that Council puts in place, as soon as possible, arrangement to make payments electronically in line with provisions of Financial Regulations.

d. To advise Council on feedback from External Auditor re AGAR and also on Public Rights interest re year end accounts.

12. Recruitment of Clerk and Responsible Financial Officer

To formally note the appointment of Mr C. A. Hughes as Clerk and Responsible Financial Officer of Badsworth Parish Council, based on 20 hours per month at SCP13.

13. Members Reports

Parish Councillors are invited to report any issues in the parish for note.

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Private and Confidential (if any)

In accordance with Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, the public and press is excluded from the meeting during the consideration of the item set out below on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Next Meeting: 18th August 2021 at 7.30pm